

## **Request for Proposals: Ansara Family Fund at the Boston Foundation**

**\*\*\*Proposals are due no later than Friday, September 15, 2017\*\*\***

### **Overview of Grant Priorities**

The Ansara Family Fund (AFF) seeks to end global poverty and its symptoms. At this time the AFF provides general operating support and capacity building grants that strengthen social-nonprofit organizations in Haiti. There are four principles that guide our grantmaking: **(1) we believe in bottom-up initiatives that empower the poor to make decisions that impact their destinies; (2) we support lasting solutions and models that can be brought to scale; (3) we seek to empower community-based programs that alleviate immediate suffering while aiming to eliminate the systems and roots causes that produce it; and, (4) we seek to foster collaboration and partnership.** The Fund also makes a limited number of short-term loans to our partners for cash flow, capital projects, and new initiatives. To address global poverty worldwide, the AFF makes a few select grants to foster growth and collaboration in the fields of international philanthropy and development.

**Funding Period:** Funds may be requested for a period of no more than 12 months. The Ansara Family Fund occasionally makes multi-year commitments if an organization demonstrates exceptional need, vision, and measurable results. **All organizations are encouraged to demonstrate how this one year of funding fits into their longer-term plan of 3-5 years.**

**Total Funding Available:** Proposals in the range of \$10,000 to \$15,000 will be accepted from organizations that have not yet received a grant (beyond a professional development grant) in Fiscal Year 2018. Organizations should demonstrate how programs will be sustainable beyond this year of funding.

### **RFP Timetable:**

- Proposals accepted through **September 15, 2017**
- Grant decisions communicated by **December 1, 2017**

Please keep in mind that preference will be given to organizations that:

1. Demonstrate strong quantitative and qualitative impact;
2. Define how this funding would add to or bolster existing work. (Please clearly explain what work could be done with this funding that the organization would not otherwise achieve.);
3. Demonstrate transparency in financial management

## Request

### Name of Invited Organization:

**Program Guidelines:** Your organization is invited to submit a proposal for a grant from the Ansara Family Fund that would provide general operating support or specific capacity building. **Please note that this RFP is by invitation only and is not transferable beyond your organization. Because the Ansara Family Fund is undergoing a review of its grantmaking priorities, this will be a competitive grant process.** This invitation is not a guarantee that your proposal will be selected for funding.

**Requested Funding Amount:** The requested budget should reflect the capacity of your organization. We therefore ask that you submit a proposal that fits well with the size and funding structure of your organization.

**Please review the following requirements and submit a complete proposal that responds to all points set out in the Request for Proposals no later than Friday, September 15, 2017 to Ms. Suzy Dolan at [sdolan@tpi.org](mailto:sdolan@tpi.org).**

## Application Components

- 1) The attached **Proposal Cover Sheet**
- 2) **Proposal Narrative:** Please keep your narrative to no more than **2 pages**. Please label each section of the application according to the application components:
  - a. Organization: A brief description of your organization including mission, history, current programs, and key achievements.
  - b. Funding Request:
    - i. Overview of how the funds will be used (general operating, capacity building, specific programs, etc.)
    - ii. Description of key internal and/or external partners, including commentary on how your organization engages the local community and works with the government.
    - iii. Description of how your organization involves women and girls in decision making process and implementation, or work you are doing to correct gender inequities.
    - iv. Description of how your organization empowers and addresses the needs of the most marginalized persons (e.g. persons with disabilities, child labor, the elderly, very poor, etc.)
    - v. Sustainability plan for how work will be continued after the funding period is over.
    - vi. Other sources of committed and anticipated funding for the proposed effort, if any.

- 3) The following **Additional Attachments**:
- a. Organization's financial details:
    - i. **Annual operating budget** for the current fiscal year (please label the type of currency used for your operating budget)
    - ii. **Operating budget for the past two fiscal years.**
    - iii. **Current balance sheet**
    - iv. **Statement of income and expenses**
    - v. **Most recent audited financial statements** (if available)
  - b. **List of all members of the Board of Directors and Advisory Board and their affiliations.**
  - c. **Bios or CVs of key organizational leaders**, as well as of staff who will be managing the proposed effort
  - d. **Copy of the organization's US IRS determination letter or that of a fiscal agent.**

Questions or requests for additional information are welcomed and should be directed to Ms. Suzy Dolan at [sdolan@tpi.org](mailto:sdolan@tpi.org).

# PROPOSAL COVER SHEET

CONTACT INFORMATION		
Organization:	Year established:	
Mailing Address:		
Head of Organization (Executive Director, President, etc.):		
Person to Contact about this proposal:		
Phone Number:	Email Address:	
Contact Person's Skype Username (if applicable):		
Organization Website:		
ORGANIZATION INFORMATION		
Does the organization have US IRS 501(c)(3) status?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the organization have a US-based fiscal sponsor? If so, please list it here:		
Organization's Total Annual Budget:	Organization's Fiscal Year Date End:	
Organization's Mission Statement:		
Organization's Geographic Scope:		
Organization's Sector Focus:		
Total Number of Staff	Full Time:	Part Time:
Total Number of Board Members:		Total Number of Volunteers:
Brief Description of Project:		